**QUALITY CONTROL PLAN**

|  |  |
| --- | --- |
| **PR/MAR #: 4749** | **Tender #: JUB 0079** |
| **PR/MAR Description:** Financial Service Provider (FSP) forCash Transfers to MC South Sudan program participants and traders |

|  |
| --- |
| Essential Specifications and Testing Requirements1. ***Deliverables***
2. The vendor must be able to deliver bulky cash minimum of USD 50,000 in denominations of: USD 50 notes and USD 100 notes dated not earlier than 2013 and cash minimum of SSP 10,000,000 in denominations of SSP 500, SSP 100 and SSP 50 notes only.
* *Attach recent independent audit report from a reputable audit firm.*
* *Attach proof of similar recent accomplish cash transfer and the security clearances from the South Sudan authorities*.
1. The vendor must have its own agents operating in various parts of South Sudan and mainly in Bentiu, Koch, Ganyiel, Nyal, Mundri and Wau who facilitates the cash deliveries to clients on short term notice.
* *Attach proof of agreements with agents*.
1. The vendor should provide details of what systems and solutions they offer for the disabled and visual impaired and other kinds of vulnerabilities among the beneficiaries.

 1. ***ESSENTIAL parameters***
2. The vendor must be able to provide high-tech data encoder system for beneficiary registration and biometric system control that would avoid against double entries and enhance entity identification and verification.
* *Provide details of systems and applications in possession of the vendor that will be used to register the beneficiaries.*
1. The vendor must be able to safeguard the beneficiary identity and personal data and all related cash transfer information over the duration of not less than two years.
* *Provide details of data safeguarding measures used by the vendor*
1. The vendor must be operating under the South Sudan relevant authorities that regulate financial institutions and in particular the cash transfers business categories.
* *Provide proof of allegiance to such government authorities*
 |

|  |
| --- |
| Contract Testing Requirements* 1. The successful vendor will be required to be able deliver the cash to specified location within 72 hours once Mercy Corps issues a Task Order to deliver a specific amount of cash in either USD or SSP or both USD and SSP currencies.
	2. The successful vendor may be required from time to time to charter a plane to deliver bulky cash to field locations.
* *Provide proof of past experiences not more than one year old from the date of bid submission.*
	1. The successful vendor will be required to pay vendors and program beneficiaries on behalf of Mercy Corps in various field locations.
* *The vendor’s proposal should indicate modes of cash disbursement to vendors and beneficiaries in field locations.*

  |

|  |
| --- |
| Non-ConformanceMercy Corps will be required to justify or cover and support the Service Provider in cases where the cash delivered is rejected or is determined as counterfeit notes. The vendor should clarify in the proposal what measures and remedies the company has in place to ensure that all notes under their custody are genuine and in good conditions. * *Provide details of refences for past experience in cash delivery service with contractual period not less than two years and the contract should be valid or expired within a period not more than two years from the date of bids submission*
	1. The vendor is required to deploy cash counting system to support the cash verification at the field locations. In cases where the cash delivered is less than the ordered amount, the service provider will dispatch the difference within a reasonable period.
* *Provide details of cash counting system being used by the vendor,*
* *Provide methods of such dispatch of cash to field locations,*
 |