



Date: October 2, 2024

Reference: **LBR/RFB/38/33967/24**

### **Tender Notice for the supply of Local commodities for ILA school feeding Project.**

Mercy Corps is a leading international non-profit organization powered by the belief that a better world is possible. Our team of more than 6,000 humanitarians works in over 40 countries to help people triumph over adversity and build stronger communities from within.

Mercy Corps is seeking a supplier to provide local commodities (home grown food) for the ILA school feeding Program. The location of these local commodities should be based in Lofa, Nimba, Bong, Grand Bassa, Montserrado and Margibi.

If you are interested in submitting this tender, you will need to complete the Intent to Bid Form (ITB) and submit it according to the guidelines below. The forms are attached:

1. The suppliers can download the Intent to Bid Form and the Supplier Informa Form on this link below.

[INTENT TO BID  
SUPPLIER INFORMATION FORM\(SIF\)](#)

2. Procurement for the Purchase of local commodities for USAID/ILA Mercy Corps Liberia Program.
3. The Intend to Bid Form can be picked up at the Mercy Corps office [Sophie Junction, Congo Town, Tubman Boulevard, directly opposite SOS Medical Clinic].

Completed Intent to Bid Forms must be submitted to Mercy Corps by [**Tuesday, 15<sup>th</sup> of October 2024 at 4pm Monrovia Time**] in one of the below methods.

1. Intent to bid form can be requested through this email [lr-tenders@mercy Corps.org](mailto:lr-tenders@mercy Corps.org).
2. Submission of the fill, sign and stamp Intent to Bid (ITB) and Supplier Information Form (SIF) can be email to [lr-tenders@mercy Corps.org](mailto:lr-tenders@mercy Corps.org) with the Tender Reference number in the email subject line.
3. Return the completed Intent to Bid Form in person and put it in the Tender Box placed at the Mercy Corps office [Sophie Junction, Congo Town, Tubman Boulevard, directly opposite SOS Medical Clinic. The Tender Reference number should be written in the envelope.

After the closing date of this Tender Notice, the Request for Bid will be sent to the suppliers who submitted Intent to Bid Forms. The Request for Bid / Request for Proposal will be sent according to the preference you have mentioned in the Intent to Bid Form.

Tender Notice – **[Mercy Corps Liberia]**