

Date: 03-Nov-2024

Reference: PR137357

## Tender Notice

Mercy Corps is a non-religious, non-profit and non-governmental international humanitarian organization.

Mercy Corps is soliciting proposals to contract with one registered provider for Business Growth Facilitated Through E-Commerce for Home-Bases Businesses and Micro and Small Enterprises in Jordan.

*In case the company is an international company and has a registration outside Jordan, it should be registered with in geo code 937 which includes: (the United States, the recipient country (i.e. Jordan), and developing countries other than advanced developing countries, but excluding any country that is a prohibited source). The list of developing countries can be obtained from the following link:*

[ADS Reference 310maa | Document | U.S. Agency for International Development \(usaid.gov\)](#)

If you are interested in submitting a bid, you will need to complete an Intent to Bid Form (ITB) and Supplier information form (SIF) That are attached in the email according to the below guidelines:

1. Intend to Bid documents attached in the email:
  - ITB – Intent to Bid (Attachment 1)
  - SIF – Supplier Information Form (Attachment 2)
  - Tender Description (Attachment 3)
  - Tender Notice (This document)
2. Completed Intent to Bid and Supplier Information Forms must be submitted to Mercy Corps by email to [jo-itb@mercycorps.org](mailto:jo-itb@mercycorps.org) with the Tender Reference number in the email subject line.
  - **Deadline for submission of Intents to Bid is 18<sup>th</sup>, Nov 2024 at 3:00 PM (Amman time).**

Tender Notice – [JO01-RFP-PR1373357 - Business Growth Facilitated Through E-Commerce for Home-Bases Businesses and Micro and Small Enterprises in Jordan- Iqlaa]

**Please note the following important information:**

- The potential bidder **will not** receive the tender package if any of the documents (ITBs or SIFs) were missing.
- Tender announcement is aimed only to receive your express of interest in participating in this tender. Please note that you are **NOT REQUIRED** to submit your offer at this stage. If any offers (whether technical or financial) were submitted along with the ITB documents, the bidder/company will be directly **disqualified** and will not receive the package and the rest of the documents for this tender.
- Mercy Corps reserves the right to accept or reject any late submissions.
- Any documents sent to any other email address might be disregarded.

**Within one week** after the closing date of this Tender Notice, the Request for Proposal and the other tender documents will be sent **only** to the suppliers who submitted Intent to Bid and Supplier Information Forms. The Request for Proposal will be sent according to the preference you have mentioned in the Intent to Bid Form.